

Lake Odessa Community Library Board Meeting

January 27, 2021

1. Meeting called to order, with participants attending via Zoom, by Pepper at 7:01pm.

Roll Call Present: Pepper - present (Village), Deardorff - present (Village), Beard - present (Township), Spitzley - present (Village), Goodemoot- present (Township), Miller - present (Township), Beglin - present (Township), Dillon - present (Village); Director Salgat. Absent: none.

2. Public Comment: none.

3. The agenda was approved by consent as written.

- Election of Officers - Motion by Beard, support by Goodemoot, to reappoint the current slate of officers for 1 year as follows:
 - Joel Pepper to continue as President of the Board
 - Kim Deardorff to continue as Vice President of the Board
 - Emily Spitzley to continue as Secretary of the Board
 - Nancy Miller to continue as Treasurer of the Board
 - Roll Call Vote: Beard - yes, Beglin - yes, Deardorff - yes, Dillon - yes, Goodemoot- yes, Miller- yes, Pepper- yes, Spitzley- yes.

4. The minutes from the previous board meeting (December 2020) were reviewed. Motion by Miller, support by Deardorff, to approve the meeting minutes as written. Roll Call Vote: Beard - yes, Beglin - yes, Deardorff - yes, Dillon - yes, Goodemoot- yes, Miller- yes, Pepper- yes, Spitzley- yes.

5. The treasurer's report was reviewed. Motion by Deardorff, supported by Goodemoot, to approve the report and pay the monthly bills. Roll Call Vote: Beard - yes, Beglin - yes, Deardorff - yes, Dillon - yes, Goodemoot- yes, Miller- yes, Pepper- yes, Spitzley- yes.

6. Librarian's Report: Throughout most of December, curbside services were the primary way to connect with patrons. Tuesdays and Wednesdays are the busiest days of the week. Typically about 4-5 people are in the library at one time; on one day there were 11 people. People are coming from as far as Allendale to use the library services, and people are being quite respectful by wearing masks and social distancing. The library is wondering if they need to continue with appointments or if continuing to monitor total occupants (capping the total number of people at 20 within the library) would suffice. Posting a sign to indicate the maximum number of people allowed in the library would be helpful to inform patrons, and the staff would like to move forward without needing to make patron appointments.

7. Old Business: Fines Free Options - Motion by Deardorff, support by Miller, to go Fines Free effective April 1, 2021. Roll Call Vote: Beard - yes, Beglin - yes, Deardorff - yes, Dillon - yes, Goodemoot- yes, Miller- yes, Pepper- yes, Spitzley- yes.

8. New Business:

- Welcome to New Trustee Ben Dillon and Reappointed Trustees.
- Review of Constitution and Bylaws - reviewed *Constitution and Bylaws* without change.
- Extra Payment on Principle of USDA loan - discussed making an additional payment on the loan; considering options with plan of making a formal decision by April.

9. Friend's report:

- Legacy Gift Plans for 2021 - Friends have agreed to pay for a variety of items, upgrades, repairs, etc. including the book drop to be repainted/repared, Little Free Library modifications (total of two Little Free Libraries), window and carpet cleaning, two laptops for Library staff, \$5000 for library programming, copies made by patrons for a limited period of time, Meeting Room display of Lifetime Friend members; among others.

10. Public Comment: none.

11. Motion by Beard, supported by Deardorff,, to adjourn the meeting at 8:07pm. Roll Call Vote: Beard - yes, Beglin - yes, Deardorff - yes, Dillon - yes, Goodemoot- yes, Miller- yes, Pepper- yes, Spitzley- yes.

Respectfully submitted,

Emily Spitzley - Secretary