

**Lake Odessa Community Library Board Meeting  
May 26, 2021**

1. Meeting called to order, with participants in person, by Pepper at 7:03pm.

Present: Pepper, Beard, Spitzley, Miller, Dillon, Director Salgat.

Absent: Deardorff, Goodemoot, Beglin

2. Public Comment: none.

3. Motion by Beard, supported by Miller, to approve the agenda as written. Ayes all. Carried.

4. The minutes from the previous board meeting (February 24, 2021) were reviewed. Motion by Miller, supported by Spitzley, to approve the meeting minutes as written. Ayes all. Carried.

5. The treasurer's report was reviewed. Motion by Miller, supported by Spitzley, to approve the report and pay the monthly bills. Ayes all. Carried.

6. Librarian's Report: Lakewood Elementary has just finished up with their field trips to the library with approximately 400 students visiting. The library is starting to plan and get ready for the Summer Reading Program. The co-op's new online catalog is almost ready, and the library website has been fully funded by the state of Michigan (ARPA). A new tween section is being developed within the library. "On the Same Page" books can still be picked up at the library if anyone is interested.

7. Old Business:

- USDA Loan - discussed with the auditor; a recommendation will be made for further action at the June board meeting.
- PFCU Account - a recommendation for action will be discussed in June to potentially open a new account.

8. New Business:

- Policy Review: Circulation
  - Motion by Miller, supported by Beard, to change the *Circulation* policy as presented and discussed. Ayes all. Carried.
- Policy Review: Emergency
  - Reviewed without changes to the policy.
- Policy Review: Gift Donations
  - Reviewed without changes to the policy.
- Policy Review: Library Programs
  - Reviewed without changes to the policy.
- New Policy/First Reading: Social Media Policy
  - Reviewed policy for the first reading; further action to adopt the policy at a future meeting.

9. Friend's report:

- Meetings Resume - They started meeting again in May and started planting flowers for the library.
- Newsletter Resumes - Newsletter is being developed.

10. Public Comment: none.

11. Motion by Beard, supported by Miller, to adjourn the meeting at 8:24pm.

Respectfully submitted,

Emily Spitzley - Secretary