

Lake Odessa Community Library Board Meeting
December 4, 2024

1. Meeting called to order by Pepper at 6:01pm.
 - a. Present: Beglin, Deardorff, Dillon, Miller, Beard, Goodemoot, Pepper, Spitzley, Director Salgat.
 - b. Absent: none
2. Public Comment: none.
3. Motion by Miller, supported by Beard, to approve the agenda as written. Ayes all. Carried.
4. The minutes from the previous board meeting (September 25, 2024) were reviewed. Motion by Deardorff, supported by Beglin, to approve the meeting minutes as written. Ayes all. Carried.
5. The treasurer's reports were reviewed. Motion by Miller, supported by Dillon, to approve the reports and pay the monthly bills in both reports. Ayes all. Carried.
6. Librarian's Report:
 - a. Reports from September-November were reviewed. Two big changes include: Tess will be leaving for a different job at the Hastings library, and Julie will reduce her hours in preparation for future retirement. Many items were checked out over the course of the three months. The teen program has grown with Chess and MarioKart being highlights for the group. *Wiggles and Giggles* has started as a new program on Thursday mornings.
7. Old Business:
 - a. Policy Review: Investment Policy
 - i. Motion by Miller, supported by Goodemoot, to approve the revisions of the *Investment* policy as discussed. Ayes all. Carried.
8. New Business:
 - a. Policy Review: Rules of Behavior
 - i. Policy reviewed without changes.
 - b. Policy Review: Employee Manual
 - i. Reviewed the new law going into place; changes to the manual will be made in the future.
 - c. Staff Gifts
 - i. Motion by Deardorff, supported by Goodemoot, to approve the suggested Staff gift card amounts as presented. Ayes all. Carried.
 - d. Review Library and Board Meetings and Agendas - Review Library 2025 Closure Dates:
 - i. Motion by Beglin, supported by Miller, to approve the Board Meeting/Agenda and Library Closure dates for the 2025 year as presented. Ayes all. Carried.
 - e. Appoint Members of the Compensation Committee
 - i. Beard, Miller, Goodemoot have all agreed to serve on this committee for this next year.
9. The Friends of the Library
 - a. They handed out printed maps for Christmas Around Town, and they are preparing for the Village parade in a couple of weeks.
10. Motion by Beglin, supported by Dillon, to adjourn the meeting at 6:52pm. Ayes all. Carried.

Respectfully submitted,

Emily Spitzley - Secretary