

Lake Odessa Community Library Board Meeting
January 22, 2025

1. Meeting called to order by Deardorff at 6:02pm.
 - a. Present: Deardorff, Dillon, Goodemoot, Beard, Miller, Director Salgat.
 - b. Absent: Pepper, Spitzley, Beglin
2. Public Comment: none.
3. Motion by Dillon, supported by Goodemoot, to approve the agenda as written. Ayes all. Carried.
4. The minutes from the previous board meeting (December 4, 2024) were reviewed. Motion by Beard, supported by Goodemoot, to approve the meeting minutes as written. Ayes all. Carried.
5. The treasurer's reports were reviewed. Motion by Goodemoot, supported by Beard, to approve the reports, to pay the monthly bills, and allow UB CDs to automatically renew for 182 Days. Ayes all. Carried.
6. Director's Report:
 - a. Santa's visit to the Library was an amazing community outreach and many new families came to the Library.
 - b. The Library was closed for December holidays and one delayed opening due to weather conditions.
 - c. Wall sconces are being replaced and one furnace needed maintenance.
 - d. Payroll has moved to a new CPA firm with minimal disruption although a learning curve for procedures is necessary.
7. Old Business:
 - a. The anticipated changes by the State of Michigan in February regarding Earned Sick Time will necessitate some policy amendments. The Board is aware of possible quick action needed by the Director to accommodate the new law as well as possibly adopting new policies at the February Board meeting. There is some hope the ESTA changes won't affect small businesses and current PTO offered by the Library will suffice.
8. New Business:
 - a. Review Constitution and Bylaws
 - i. Reviewed *Constitution and Bylaws* without changes.
 - b. 2024-2025 Budget Amendments
 - ii. Motion by Deardorff, supported by Miller, to accept the proposed budget amendments for the 2024-2025 budget per the attached document (Exhibit A) provided by the director. Roll Call Vote: Beard - yes, Miller- yes, Goodemoot- yes, Dillon – yes, Deardorff-yes. Absent: Pepper, Beglin, Spitzley
9. Friend's report
 - a. The Friends were instrumental in the Santa visit, helping to prepare before and clean up after, providing books for the kids visiting Santa, and handing out delicious cookies to everyone.
10. 2025/2026 Budget Workshop
 - a. Budget workshop completed; gathered information regarding the upcoming 2025-2026 budget.
11. Motion by Miller, supported by Beard, to adjourn the meeting at 7:17pm. Ayes all. Carried.

Respectfully submitted,

Jennifer L Salgat, Director